

PAPERBARK CAMP



@twocreeksweddingphotography

An intimate bush wedding venue in Jervis Bay, NSW.



Red Berry Photography

"We have been talking a lot since, about how glad we are we chose Paperbark Camp. We were really able to realise our dream wedding and thanks to you all in helping us achieve that..."

Kate Fitzgerald



Venue

The Gunyah at Paperbark Camp

571 Woollamia Rd,
Woollamia
NSW 2540

Our architecturally designed treetop restaurant, The Gunyah, is nestled at the heart of Paperbark Camp. Accompanied by personalised service, thoughtful attention to detail and exceptional accommodation, Paperbark Camp provides a beautiful, natural environment to celebrate your special day. We appreciate you considering us as a possible venue and look forward to making your Paperbark Camp wedding truly unique.

The following information is designed to give you an indication of what can be expected from your casual, yet discerning bush wedding. All costs are an indication only and subject to change. A personalised quote will be provided once we have discussed your dreams and requirements.

Red Berry Photography



Katherine Wilson Photography





Red Berry Photography



Ceremony

The beautiful beaches and surrounds of Jervis Bay provide some ideal locations for your wedding ceremony. Alternatively, you may enjoy the privacy and natural bush setting on the grounds of Paperbark Camp. Ceremony fee includes setup and use of a small number of chairs, a clothed trestle, small PA, hessian aisle, microphone, flares, water service and staff to assist guests both on arrival and when moving the wedding party to the reception. Seating for 16 is provided, if you would like additional seating please discuss with the event manager.

What you need to know

- In wet weather you are welcome to make use of the areas under the Gunyah and its covered verandas. Please note, for groups of 80 or more there is very little room left over once the room is set. If inclement weather is of great concern to you, we suggest the hiring of a marquee or alternatively perhaps a more traditional church service which is not subject to weather.
- Any additional decorating you wish to do is welcome however we ask that you discuss your plans prior to ensure they are appropriate for our venue. We can also decorate the ceremony and reception sites for you at an additional cost, and we have various stylists and florists who know the property well and can assist you to achieve the look you desire.
- We ask that you bring biodegradable decorations to the ceremony site and that all decorations are removed prior to your departure. Alternatively an additional decoration and clean-up fee will be applied.



Red Berry Photography

Reception

There is no doubt that food and dining is very much part of the Paperbark experience and weddings are no exception. From the pre-wedding dinner for close friends and family to the morning after breakfast, meals are a time to celebrate and catch up with loved ones who have come from near, and often also quite far and are a vital ingredient for a wonderful event. After the ceremony, wedding guests typically gather in the camp circle to enjoy canapes or a roving entree and drinks around the campfire while the wedding party has photos taken, before welcoming the newlyweds and being seated for a sumptuous banquet feast. After speeches and formalities are completed, the party relocates downstairs to dance the night away under the stars or get comfy on the lounges.

What you need to know

- Where possible, everything is made from scratch on site with seasonal produce and we of course can cater for all dietary requirements with notification. Whilst we strongly recommend a banquet style we are also able to provide a more formal menu if preferred and also depending on numbers.
- The Gynah is generally best suited to smaller weddings; we require a minimum of 60 guests and can cater for up to 100 guests maximum.



Red Berry Photography

- An additional set up fee can be applied for additional decorating and setup in The Gunyah. We do require you to provide place cards, table plan and any decorative items you desire and suggest you designate a family member or good friend to take charge of this on the day if you do not have a wedding planner.
- All receptions at Paperbark Camp attract a venue fee relative to the time of year that the event is to take place.

- Paperbark Camp has parking for only 26 cars and for this reason we require you to hire a bus or shuttle service to bring your guests into the Camp. The shuttle service will return your guests to the original pick up point at the end of the evening. Please note that due to driveway restrictions we can only accommodate a 29 seater bus.
- Children are welcome at Paperbark Camp however in our experience, we suggest it best to keep numbers to a minimum as the height of the building and proximity to the creek can prove hazardous to smaller children and suggest they are supervised at all times. We are able to provide babysitter contact details if required.
- Packages do not include flowers, music, wedding cake, or additional decorations.
- We can provide you with a list of various local suppliers including florists, photographers, celebrants however please note our event manager is not a designated wedding planner and is only able to assist with the reception details.
- Fairy lights are hung over the dance floor as well as around the campfire area. A campfire is also allowed weather permitting.
- ParCan lighting is not suitable for use at Paperbark Camp. Please ensure your band or DJ use LED lighting. You are welcome to direct them to us if they are unsure.
- In accordance with our licensing requirement, loud music is to be turned down at 11:00pm and all non-resident guests departed by 11.30pm.
- As part of your gift registry, we can provide Gift Certificates for your guests to contribute towards a Paperbark Camp honeymoon or future stay.

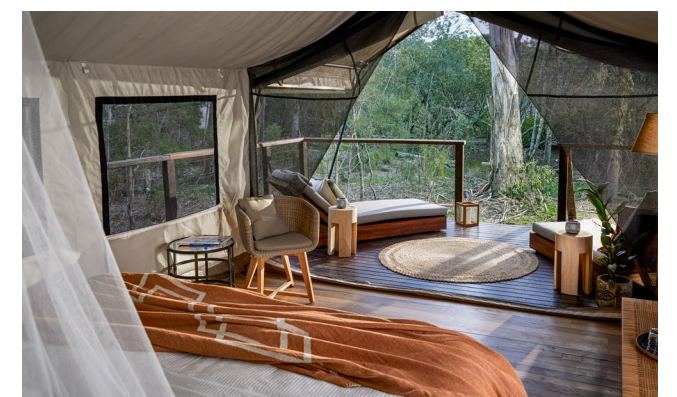
Accommodation



Our 13 safari tents can accommodate up to 45 of your closest friends and family in various bedding configurations. All accommodation has its own private outdoor ensuite and we provide all the amenities you would expect in a regular hotel including gowns and delicious bath products. We can also assist in finding additional accommodation nearby.

What you need to know

- For exclusive use of Paperbark Camp we require all accommodation to be booked and a minimum number of guests for all dinners and the reception.
- Weddings held on a Friday or Saturday are subject to a minimum 2 night stay requirement.
- Weddings are not available during our peak periods of January and Easter. Note that October long weekend bookings require a minimum 3 night stay.
- We are pleased to offer a complimentary nights stay either before or after your event for the bride and groom.





Food & Beverage

The Gunyah at Paperbark Camp is renown for its wonderful food, featuring contemporary menus with the freshest seasonal produce, you can be assured you and your guests will be well catered for. We are always open to new ideas, however please note that much thought has gone into our menus and we feel that the best format is one that includes a standing entree either around the camp circle or on the upstairs verandas, followed by a seated banquet and either a seated dessert or canape style dessert service around the downstairs dance floor and lounge area. This gives structure to the day, allows time for photos, speeches and for older guests to be accommodated.

Our function menus change regularly and those presented at time of booking may not all be available at your reception. Menu choices will be provided closer to the wedding date but remain subject to change though all efforts will be made to ensure the items chosen are available. Pricing starts from \$110/head.

You are also welcome to invite non-resident guests to join you for dinner the night prior to your wedding, or perhaps a post wedding breakfast to keep the celebrations going just that little bit longer! Price is per head and will be charged on the number of guests confirmed prior to the event as opposed to the number who actually attend.

Please note, as Paperbark Camp is not solely a wedding venue, we are unable to provide tastings of proposed menus. We suggest that you do come in to the restaurant for a meal sometime prior so that you can try our regular menus and be assured that we offer the same standard when catering for weddings and larger groups.





1. Red Berry Photography | 2. Two Creeks Photography

The Gunyah is a fully licensed venue with a carefully curated wine list that showcases the best of regional and NSW wines as well as offering locally brewed boutique beer and a selection of artisanal Australian spirits. Beverages can be charged based on to consumption (minimum spend applies) or we also offer beverage packages to suit various budgets commencing at \$60/person.

What you need to know

- Sandwiches are available for the wedding party on the day of your event but must be pre-ordered, no orders can be taken on day of wedding.
- Your wedding cake can be cut, plated and served with cream and seasonal berries at an additional cost per head.
- Catering for many guests requires the full attention and dedication of our kitchen team and thus no 'on the night' catering requests will be accepted. Your event manager will discuss all dietary requirements with you prior to your event.
- Included in the price per head for catering is the use of linen, candles, existing sound equipment, glassware, catering as agreed, tables, chairs & crockery for up to 100 guests.
- We can organise additional candles, name places and simple floral table decoration at an additional cost.
- Menu selections will be sent to you two months prior to your wedding. We require you to finalise your selections one calendar month prior to your event to allow time for ordering of stock, produce and hire equipment.
- Management reserves the right to alter menu options at short notice but will always attempt to do so in consultation with you.
- Got some different ideas? Communicate with your event manager to find a package that best suits your special day.

We hope to welcome you, your family and friends to Paperbark Camp for what we guarantee will be a celebration to remember!





1. & 2. Red Berry Photography | 3. Katherine Willson Photography

Fee schedule



The below fee schedule will help you to estimate the total cost of your ideal wedding at Paperbark Camp. The schedule is indicative only and subject to change. We understand this occasion will be one of the most important of your lives and we want to help ensure the event is everything you have dreamed of! We look forward to discussing your ideas and plans for the big day, but hope that you understand any suggestions we make come from years of wedding experience and we strongly recommend that you plan around these. We will consider special requests but please note that due to the size of the dining room and the nature of the property we may be unable to cater to all requests.

Accommodation - based on 2 persons sharing

| | |
|---|----------|
| 12 x Deluxe safari tents inc. two nights accommodation& breakfast for two people and dinner one night (\$1350.00/tent). | \$16,200 |
| 1 x King Deluxe safari tent inc. two nights accommodation& breakfast for two people and dinner one night (\$1660/tent). | \$1,660 |
| Minimum accommodation spend (up to 26 guests). | \$17,860 |
| Extra adult sharing inc. 2 nights, bed, breakfast and dinner one night. | \$300 |
| Extra child sharing inc. 2 nights, bed, breakfast and dinner one night. | \$190 |

Onsite ceremony fee

\$800
(Includes preparation of ceremony area, maintenance/use of pergola, provision of 16 guest chairs, signing table, small microphone and speaker, hessian aisle, flares, water service)

Venue fee

| | |
|-------------------|---------|
| September - April | \$2,000 |
| May - August | \$1,500 |

The venue fee includes exclusive use of the camp’s facilities/ amenities such as downstairs dance floor and lounge setup, internal PA system and speakers, fairy lights and candles and planning and coordination of your event both prior to, and on the day.

Catering

Minimum 60 guests; Maximum 100 guests

| | |
|--|--------|
| ▪ 3 course shared banquet (pp) | \$110 |
| ▪ 4 course deluxe shared banquet (pp) | \$130 |
| ▪ Childrens meals (pp) | \$35 |
| ▪ Band catering (pp) | \$35 |
| ▪ Provided wedding cake portioned and served with berries & cream (pp) | \$5.50 |
| ▪ Sandwiches on wedding day (pp) | \$12 |
| ▪ Mezze/cheese plates (pp) (min. order 10) | \$10 |

Beverage options

Paperbark Camp is a fully licensed venue and does not accept BYO. Beverage service for your function can either be provided on a consumption basis from the existing drinks list (minimum spend of \$3600), or alternatively we provide some curated beverage packages starting at \$60pp. Please discuss with our event planner your preferences.

Miscellaneous

| | |
|---|---------------|
| ▪ Staff setup fee - (payable if assistance required with setting up table decorations, place names etc) | \$300 |
| ▪ Function damages | \$10/per item |
| ▪ All breakages, loss of or damage to hire equipment such as linen or glassware will be billed at cost on departure | |
| ▪ Extra staff member per hour (beyond 6 hrs) | \$50/hr |



Paperbark Camp

571 Woollamia Rd,

Woollamia

NSW 2540

Tel : +61 (02) 4441 6066

info@paperbarkcamp.com.au

TERMS & CONDITIONS:

- A 10% surcharge will be added if the wedding is held on a Sunday or Public Holiday
- A \$2000 deposit is required to confirm your booking.
- We require a signed approval of the agreed cost estimate at time of confirmation and payment of deposit.
- Deposit is fully refundable up to 90 days prior to your arrival, however an administration fee of \$350 will be charged to cover planning undertaken up to that point.
- Cancellations between 30 and 90 days prior will result in loss of deposit.
- Cancellations with less than 30 days notice will be liable for the total cost of accommodation booked.
- Cancellations with less than 14 days notice will be liable for the total cost of accommodation and catering packages (not including beverage)
- Catering, beverage packages and miscellaneous charges are due 14 days prior to arrival.
- Final payment for beverages charged by consumption and any outstanding balances must be settled prior to departure.
- All payments by credit card will incur a 1.5% credit card surcharge.

